



May we respectfully remind you of our terms and conditions of hire:-

- | At LEEDALE LTD, we consider understanding Debts Payments, and the Terms of Payment, as three of the most important aspects of any working relationship.
- | Any query must be notified within 7 days from the date on the invoice by a recorded method, recorded post, email or fax. Not by telephone, telephone queries are not accepted. We will deal with your query immediately and resolve it upon receipt.
- | Your account must be paid within five days of the 1st of the month unless otherwise agreed in writing.
- | Please understand this clearly; for example January invoices would be due no later than the 5th March, this term is known as "NETT MONTHLY".
- | At the best point you are receiving almost nine weeks credit, at worst you receive nearly five weeks credit.
- | Your account will be reviewed after three months and again after another three months.
- | These terms are extremely fair and reasonable, but we must advise failure to comply with them completely will jeopardise your credit facilities and indeed your account's existence.
- | Sadly, some companies take advantage of the credit given and we have to take steps that protect us in that event, therefore we reserve the right, if we decide, at any time to inform you that your account requires settlement in full, up to date.
- | All invoices irrespective of date become due; we will give you three days written notice, to pay all outstanding invoices rendered, including an up to date statement of account.
- | Failure to notify us of your query within 7 days of receipt, (which is a fair and reasonable period of time), will result in your query becoming null and void.
- | Periodical reviews will be carried out to monitor account activity.
- | Dormant accounts will be closed and may only be re-opened following re-application.
- | We reserve the right to amend credit facility, terms and conditions or to withdraw credit facilities at any time.
- | Invoices for late payment will be raised in the event of non payment.
- | We reserve the right to add interest at a rate of 8% above the Bank of England base rate at the date of issue (as per the Late Payment of Commercial Debts (Interest Act 1998) on to any overdue monies.
- | Terms and conditions of Plant hire are available on request.
- | Terms and conditions shall be governed by the laws of England.

We hope you understand our honesty and sincerity by making our terms very clear at all times, which should help and maintain a mutually financial rewarding relationship.